

Memorandum

TO: Distribution List
FROM: Bryan Tippie, Budget Director
DATE: October 17, 2005
Re: Minutes of the October 6, 2005 Finance Committee Meeting



Committee Members present: Mr. Ray Graham and Mr. Bill Downey

The Finance Committee met on October 6, 2005, at 4:00 p.m. in the Warren Green Building, 2nd Floor Conference Room at 10 Hotel Street. This document reflects the official minutes of that meeting.

County Treasurer's Report: Beth Ledgerton, Treasurer, presented the Treasurer's Report for the Finance Committee's consideration.

County Attorney's Report: Jeanette Irby presented the County Attorney's Report for the Finance Committee's consideration.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were considered for forwarding to the Board of Supervisors for their action unless otherwise noted.

FY 2006

- 1. Airport - \$2,958**
 - a. \$908 in State Grant funds from the Virginia Department of Aviation was approved for appropriation to the Airport for entrance sign repair.
 - b. \$2,050 in State Grant funds from the Virginia Department of Aviation was approved for appropriation to the Airport for airfield lighting.
- 2. Finance - \$627,839**

\$627,839 from Virginia Public School Authority Bonds was approved for appropriation to the new high school to support the \$11,000,000 cash goal. This funding is a joint school and county effort and the \$627,839 must be expended six (6) months from October 15, 2005.
- 3. Fire & Emergency Services (F&ES) - \$33,670**

\$33,670 was approved from State funds for appropriation to F&ES for Automatic External Defibrillators (approximately 26).

4. School Division - \$121,449

- a. \$19,717 from a Technology Grant in State funds was approved for appropriation for assistive technology for special education students.
- b. \$9,362 from Federal funds Title III, Part A grant was approved for appropriation to support the No Child Left Behind Act.
- c. \$92,125 from Federal funds Title VI-B grant was approved for appropriation for special education purposes.
- d. \$245 from Federal funds Sliver grant was approved for appropriation for special education purposes.

Transfers:

None

Regular Agenda

Supplemental Appropriations:

FY 2006

1. Reassessment - \$373,422

- a. \$76,970 from unexpended FY 2005 appropriation (carryover) was approved to the Reassessment budget.
- b. \$296,452 from Fund Balance was also approved for appropriation for FY 2006 Reassessment expenditures.

2. Budget Office - \$1,000,000

- a. \$1,000,000 from FY 2005 carryover was approved for appropriation to replenish the Contingency Reserve.
- b. The Jail and Courthouse Projects Additional Costs request was postponed pending a further review by the Facility Committee.

3. General Services – \$124,032

- a. \$32,397 from FY 2005 carryover was approved for appropriation to the Courthouse Maintenance budget.
- b. The Comprehensive Maintenance – County request was postponed until the November 2005 Finance Committee Meeting.
- c. \$92,635 from FY 2005 carryover was approved for appropriation to the Major Systems Replacement budget.

4. Social Services – \$32,480

\$32,480 from FY 2005 Federal funds Temporary Assistance to Needy Families (TANF) grant carryover was approved for appropriation to Social Services.

5. Fire & Emergency Services (F&ES) - \$21,616

- a. \$13,116 from Homeland Security FY 2005 State Grant funds was approved for carryover and appropriation to F&ES designated for the Town of Warrenton.
- b. \$6,500 from the FY 2005 Local Emergency Management Program Grant carryover was approved for appropriation to F&ES to maintain the emergency management program.
- c. \$2,000 from the FY 2005 Local Capability Assessment for Readiness (LCAR) Grant was approved for appropriation to F&ES to assess Fauquier County's emergency management program.

6. Fire and Rescue Association (F&RA) - \$260,746

- a. \$12,735 from F&RA Fund Balance was approved for appropriation to F&RA to mitigate funds (\$4,466) in the 911 Emergency Medical Dispatchers Program and (\$8,268) to purchase manikins for training.
- b. \$17,500 from F&RA Fund Balance was approved for appropriation to F&RA to purchase 10 Automatic External Defibrillators.
- c. \$4,000 from F&RA Fund Balance was approved for appropriation to F&RA to purchase vehicle warning equipment.
- d. \$55,500 from F&RA Fund Balance was approved for appropriation to F&RA to purchase 300 Scott Air Masks and Air Pack Face Masks for volunteers.
- e. \$58,870 from F&RA Fund Balance was approved for appropriation to F&RA for mobile radio equipment, batteries and portable radio battery conditioners.
- f. \$112,141 from F&RA Fund Balance was approved for appropriation to F&RA to replenish the small dollar renovation project fund in F&RA's construction reserve up to \$200,000.

7. School Division - \$15,763

\$15,763 from State Algebra Readiness funds was approved for appropriation to the School Division to purchase SOL teacher materials.

**Transfers:
FY 2006**

1. Social Services - \$87,732

\$87,732 from the Contingency Reserve was approved for transfer to purchase an automation system for Social Services.

2. Fire & Emergency Services (F&ES)

This request is a County match of \$6,000 for purchase of Automatic External Defibrillators (AEDs). The request was approved with F&ES using its current budget appropriation for support. The F&ES will be held harmless by the \$6,000 amount if its budget is exceeded at year end.

3. Parks & Recreation (P&R)

This request regarding various P&R projects was postponed.

De-Appropriation:
FY 2006

School Division - \$300,000

\$300,000 was approved for de-appropriation from the 302 Capital Funds budget for Taylor (\$150,000) and Warrenton Middle (\$150,000) School's renovations. These funds were appropriated several years ago, however the projects were never started or the funds borrowed.

Comments

1. Finance: Vivian McGettigan

Health Insurance – Vivian McGettigan, Finance Director, provided the Health Insurance Fund summary. Health insurance costs for September were up 15.1% over the prior year.

2. Budget: Bryan Tippie

Revenue Report – The Budget Director indicated that there was no Revenue Committee meeting in September and the report was unchanged from August. Mr. Graham, Finance Committee Chairman, inquired of additional revenue identified recently by the Commissioner of Revenue. Mr. Tippie stated that any additional revenue would be reviewed by the Revenue Committee at its next meeting and a revised report would be provided the Committee at the earliest opportunity.

3. Parks & Recreation: Larry Miller

Rappahannock Station Future Park - After a briefing on the possibility of conducting an archeological study at the Rappahannock Landing development site, the Finance Committee agreed to support a \$35,000 study by William and Mary College. This will consist of a Historical Landscape Analysis, Map Items and an Archeological Excavation as required. The work will be conducted on the owners property that is slated for development.

**The next Finance Committee Meeting will be
November 3, 2005 at 4:00 p.m.**